



Cancer Can't

**TITLE VI of the Civil Rights Act of 1964
Implementation Plan
For the Years 2026-2029**

Rebecca Van Keulen

Reviewed and Approved by:

[Rebecca Van Keulen \(Mar 2, 2026 16:02:34 PST\)](#)

Rebecca VanKeulen, Founder and President

Date: 03/02/2026

TITLE VI PLAN 2026-2029

Program Overview

Under grants from the Washington State Department of Transportation and with support from local communities, Cancer Can't provides intercity transportation in a six-county area, (Spokane, Lincoln, Stevens, Pend Oreille, Kootenai, Bonner) linking individuals with disabilities, specifically cancer, with needed services in the Greater Spokane area.

Policy Statement

Cancer Can't is committed to a policy of non-discrimination in the conduct of its business, including its Title VI responsibilities - the delivery of equitable and accessible transportation services. Cancer Can't recognizes its responsibilities to the communities in which it operates and to the society it serves. It is Cancer Can't's policy to utilize its best efforts to ensure that no person shall, on the grounds of race, color, or national origin, be excluded from participation in, be denied the benefits of, or be subjected to discrimination under its programs of transportation service delivery.

Objective

Toward this end, it is Cancer Can't's objective to:

- A. Ensure that the level and quality of transportation service is provided without regard to race, color, or national origin.
- B. Promote the full and fair participation of all affected populations in transportation decision making.
- C. Prevent the denial, reduction, or delay in benefits related to programs and activities that benefit minority populations or low-income populations.
- D. Ensure meaningful access to programs and activities by persons with limited English proficiency.

Responsibility

The responsibility for carrying out Cancer Can't's Title VI program has been delegated to the Cancer Can't Director of Outreach by the President of Cancer Can't. The Director of Outreach is responsible for the day-to-day operations of this program and will receive and investigate Title VI complaints; however, all employees share the responsibility for making all of Cancer Can't's Equity, Diversity and Inclusion initiatives including Cancer Can't's Title VI program, a success. Cancer Can't will notify the public of their rights under Title VI through its website. <https://www.cancercant.com/non-discrimination>

Title VI Notice to the Public

To comply with 49 CFR 21.9(d), Cancer Can't and its sub-recipients must provide information to beneficiaries regarding their Title VI obligations and inform beneficiaries of the protections against discrimination afforded by Title VI. Cancer Can't has established a policy statement to inform individuals of their Title VI rights and posts this statement on its website.

Non-Discrimination Notice

Cancer Can't provides equal access to its programs without regard to gender, religion, disability, sexual orientation, age or any other protected class. In accordance with Title VI of the Civil Rights Act of 1964, Cancer Can't does not discriminate on the basis of race, color, or national origin.

For more information on your rights or the procedures to file a discrimination complaint, or to request this information in an accessible format, please contact the Director of Outreach at (509) 731-3076 or email info@cancercant.com.

If information is needed in another language contact Cancer Can't at (509)731-3076

Si necesita información en otro idioma, comuníquese con Cancer Can't al (509) 731-3076.

Для получения информации на другом языке звоните по тел. (509) 731-3076

Nếu quý vị cần thông tin bằng một ngôn ngữ khác, xin vui lòng gọi số (509) 731-3076

Title VI Complaints

Title VI Complaint Procedures Cancer Can't will communicate to anyone wishing to file a Title VI complaint that if he or she believes that he or she has been excluded from participation in, denied the benefits of, or subjected to discrimination based on race, color or national origin under Cancer Can't's programs of transportation service delivery, he or she may file a complaint with Cancer Can't, PO Box 336 Four Lakes, WA 99014. A Civil Rights Complaint Form has been developed for this purpose (attached).

All complaints will be investigated promptly. Reasonable measures will be undertaken to preserve any information that is confidential. Cancer Can't will review every complaint, and when necessary, assign a neutral party to investigate. At a minimum the investigation will:

- Identify and review all relevant documents, practices and procedures;
- Identify and interview persons with knowledge of the Title VI violation, i.e., the person making the complaint; witnesses or anyone identified by the Complainant; anyone who may have been subject to similar activity, or anyone with relevant information.

Upon completion of the investigation, Cancer Can't will complete a final report for the Cancer Can't Board of Directors. If a Title VI violation is found to exist, remedial steps as appropriate and necessary will be taken immediately. The Complainant will also receive a final report. The investigation process and final report should take no longer than thirty (30) business days. If no violation is found and the complainant wishes to appeal the decision, he or she may appeal directly to the Board of Cancer Can't, PO Box 336, Four Lakes, WA 99014.

The complainant also has the right to file a complaint or lawsuit with the following organizations:

| Organization Name and Address | | | | |
|--|---|--|--|--------------------------------------|
| Spokane Transit Authority | Washington State DOT Public Transportation Division | Federal Transit Administration | U.S. Dept of Justice Civil Rights Division | Cancer Can't |
| Attn: STA Ombudsman | Attn: Title VI Coordinator | Attn: Title VI Program Coordinator | Attn: Coordination and Review Section NWB | Attn: Becky VanKeulen, President |
| 1230 West Boone Spokane WA, WA 99201 | P O Box 47387 Olympia, WA 98504-47387 | East Building, 5 th Floor-TCR 1200 New Jersey Ave, SE Washington, DC 20590 | 950 Pennsylvania Avenue NW Washington, DC 20530 | P.O. Box 336 Four Lakes, WA 99014 |

Record Keeping

The Cancer Can't Director of Outreach will maintain a log of Title VI complaints, including lawsuits, received from this process which name Cancer Can't or any of the above-named organizations and shall include the date the complaint was filed; a summary of the allegations; the status of the complaint; and actions taken by Cancer Can't in response to the complaint. The log shall include investigations by outside agencies. The log and related records shall be kept according to federal and state record retention requirements, but at least six years from the closure of the grant project or the useful life of equipment, whichever is applicable.

Title VI Complaints Received

Cancer Can't has not been the subject of any civil rights investigations, complaints or lawsuits to date.

Protection from Retribution

Customers should be able to make complaints without fear of retribution. If a customer feels that s/he is being treated unfairly in response to a Complaint, s/he may contact the Board of Directors of Cancer Can't.

Additional Languages

Customers can access Title VI Complaint Forms in Spanish, Russian and Vietnamese at the end of this plan.

Cancer Cant's Title VI Complaint Form

Cancer Can't does not discriminate in the provision of service on the basis of race, color, and national origin.

Should you require any assistance in completing this form, please let us know.

Complete and return this form to:

Cancer Can't
PO Box 336
Four Lakes, WA 99014

(Please Type or Print Clearly)

1. Complainant's name

2. Address

3. City, State, Zip code

4. Home phone number (____)_____ (Cell or mobile number) (____)_____

5. Email address

6. Are you the Complainant? ___Yes ___No
If no, Your name

Relationship to the Complainant

Phone (____)_____ Cell (____)_____

Email _____

Does the Complainant know you are filing this complaint? ___Yes ___No

7. Which of the following best describes the reason you believe the alleged discrimination took place?

Select all that apply. Was it because of your:

a. Race

b. Color

c. National Origin

8. Date of alleged discrimination (month/day/year)

9. In your own words, describe the alleged discrimination. Explain what happened and who you believe was responsible. Please use the back of this form if additional space is required.

10. Please give the name, mailing address, home phone number, and cell phone number for anyone who witnessed the alleged discrimination.

11. What would you consider an appropriate resolution to your complaint?

12. Have you filed this complaint with any other agency? ___Yes ___No

Agency Name

Agency Contact Person/Phone

13. Please sign below. You may attach any written materials or other information that you think is relevant to your complaint.

Complainant's Signature

Date (month/day/year)

Within 15 working days of receiving the completed complaint, Cancer Can't will acknowledge receipt of the complaint in writing. The letter will include information about the investigative steps to be taken and a timeline for resolution. If additional information is needed from the complainant, Cancer Can't will request that information be provided in writing to append to the original complaint. A final letter of resolution will be sent to the complainant on completion of the investigation.

Upon request, alternative formats of this document will be produced for people who need accommodations. Call 509-731-3076.

Customer Complaint and Comment Process

Stakeholders have several methods for communicating comments or complaints:

- By phone at 509-731-3076
- By phone at 509-230-3525
- Via email at info@cancercant.com

All complaints are logged and distributed to the relevant manager who researches each complaint and responds back to the complainant. Comments and suggestions are also forwarded to the relevant manager for possible action.

Low Income and Minority Demographics

The table below shows US Census Bureau data from the 2019-23 American Community Survey 5-Year Estimate of poverty status. The data shows that all areas served by Cancer Can't's programs have poverty rates greater than the state average.

Poverty Status for Persons over 5 Years Old

| | Total Population | Population Below Poverty Level | Percent Below Poverty Level |
|------------------------|------------------|--------------------------------|-----------------------------|
| Washington State | 7,705,281 | 763,000 | 9.9% |
| Spokane County | 551,455 | 67,300 | 12.2% |
| City of Spokane | 229,451 | 30,000 | 13.1% |
| City of Spokane Valley | 108,232 | 17,200 | 15.9% |
| Idaho State | 1,787,065 | 189,000 | 10.6% |
| Kootenai County | 165,697 | 16,600 | 10% |
| Post Falls | 41,716 | 5,420 | 13% |
| Coeur D'Alene | 55,558 | 4,615 | 8.3% |

Data from the US Census Bureau 2019-2023 American Community Survey 5-Year Estimates, appearing in the following table, shows the minority population in the areas served by Cancer Can't.

Total Population by Race

| | Spokane County | | City of Spokane | | City of Spokane Valley | | Kootenai County | | Post Falls | | Coeur d'Alene | |
|---------------------------------|----------------|-------|-----------------|-------|------------------------|-------|-----------------|-------|------------|-------|---------------|-------|
| Total Population | 551,455 | | 551,455 | | 551,455 | | 551,455 | | 551,455 | | 551,455 | |
| White | 464,475 | 87.4% | 188,661 | 81.0% | 92,061 | 85.1% | 177,701 | 94.4% | 38,839 | 94.4% | 51,134 | 92.0% |
| Black or African America | 4,527 | .8% | 3,897 | 1.7% | 1,139 | 1.1% | 753 | .4% | 125 | .3% | 167 | .3% |

| | | | | | | | | | | | | |
|------------------------------------|--------|------|--------|-------|-------|------|-------|------|-------|------|-------|------|
| American Indian & Alaska Native | 10,488 | 1.9% | 4,150 | 1.8% | 1,246 | 1.2% | 2,448 | 1.3% | 209 | .5% | 1,000 | 1.8% |
| Asian | 14,889 | 2.7% | 6,536 | 2.8% | 1,623 | 1.5% | 1,694 | .9% | 375 | .9% | 667 | 1.2% |
| Native Hawaiian & Pacific Islander | 1,998 | .4% | 1,588 | .7% | 541 | .5% | 188 | .1% | 42 | .1% | 0 | 0% |
| Other | 5,515 | 1.0% | 5,149 | 2.2% | 1,787 | 1.6% | 377 | .2% | 188 | .5% | 312 | .6% |
| Two or More Races | 32,563 | 5.9% | 23,914 | 10.4% | 9,835 | 9.1% | 5,162 | 2.7% | 1,936 | 4.6% | 1,278 | 2.3% |

Inclusive Public Participation

Title VI requires community outreach that seeks out and considers the viewpoints of minority and low-income populations regarding the services Cancer Can't offers. The activities described below detail Cancer Can't's outreach activities and will continue to form the basis of outreach efforts in the coming years.

Surveys Cancer Can't conducts periodic client satisfaction surveys to identify success and barriers to our services. These surveys are conducted by phone and email to patients and Cancer Institutes.

Outreach Cancer Can't's staff provides information regarding Cancer Can't's services including our transportation services at all cancer institutes in the Spokane and surrounding areas. Additionally, our Director of Outreach has semiannual meetings with all social workers and patient navigators in the Greater Spokane area to ensure they are aware of the program resources. These social workers are the stakeholders for the patients with disabilities and are their lifeline to services in our community.

Minority and LEP Populations Outreach Activities

Cancer Can't has included a phone number to call for LEP services on their website at www.cancercant.com. The following are outreach activities to minority and LEP populations accomplished by Cancer Can't:

| Cancer Can't Activity |
|---|
| Partner with ASAP Translations for any visually impaired . |
| Work with cancer clinics to inform them on Cancer Cant's LEP programs offered to patients who participate in Cancer Cant's transportation program. |
| Worked closely with all cancer clinics and hospitals in the Greater Spokane Area to ensure those individuals without homes have access to transportation to seek medical services. |
| Participated in the Fred Hutch Spokane Cancer Consortium that includes agencies representing low income, minority, and LEP. This Consortium works together to collect & prioritize data about barriers to access, complex needs/ gaps in services, solutions to cultural disparities, and geographic service deficiencies |
| Conducted outreach to Rural Resources, Special Mobility Services, Home Health Agencies, Community Resource Centers, rehab facilities. |
| Conducted Outreach to various Senior Centers such as: Mid-City Concerns, Corbin Senior Activity Center, Hillyard Senior Activity Center |
| Conducted Outreach to various Community Centers including Northeast Community Center, West Central Community Center and East Central Community Center |
| Conducted outreach with community partners such as Long Term Care Ombudsman, Aging and Long-Term Care and the Community Health Worker Network |
| Conducted outreach to the health districts. |
| Cancer Cant's LEP service number is included on our transportation brochure that is located in cancer clinics in Spokane. |

The following are Cancer Cant's planned outreach activities to minority and LEP populations:

- Conduct outreach to community groups and organizations such as The NATIVE Project, Latinos in Spokane, Asian Pacific Islander Coalition of Spokane, the Carl Maxey Center, and the Spokane NAACP and similar organizations in Kootenai County, Idaho.
- Staff information booth at LEP and minority population outreach events

Limited English Proficiency Plan

Policy Statement. Title VI of the Civil Rights Act of 1964, 42 U.S.C. 2000d, et seq., provides that no person shall be subjected to discrimination on the basis of race, color, or national origin under any program or activity that receives Federal financial assistance. Title VI and its implementing regulations require that FTA recipients take responsible steps to ensure meaningful access to the benefits, services, information, and other important portions of their programs and activities for individuals who have limited English proficiency (LEP). A person with LEP is one who does not speak English as their primary language and who has a limited ability to read, speak, write or understand English.

LEP Assessment. Cancer Can't conducted an LEP assessment for the service area by using US Census Bureau estimates based on the 2019 American Community Survey of the US census, Incidence data provided by the National Program of Cancer Registries Cancer Surveillance System (NPCR-CSS), Centers for Disease Control and Prevention and by the National Cancer Institute's Surveillance, Epidemiology, and End Results (SEER) Program. Additionally, Cancer Can't did consultation with local cancer clinics, including Cancer Care Northwest, MultiCare and Providence staff. Cancer Can't had conducted the "four-factor analysis" per the U.S. Department of Transportation LEP guidance. Cancer Can't added additional information for the additional areas served. The results are as follows:

- 1. Determine the number of LEP persons eligible to be served or likely to be encountered by a program, activity or service.***

Cancer Can't interviewed operations staff and found that the transportation program is rarely used by LEP residents. Census information confirms that the areas served by Cancer Can't routes have a small number of residents who lack proficiency in English. Cancer Can't interviewed social workers at the primary oncology clinics (Cancer Care Northwest, MultiCare and Providence) and also found that the transportation program is rarely used by LEP patients. Although there is not an exact Census for cancer patients who also lack proficiency in English, we know that residence with a cancer diagnosis is only a small portion of the population identified by the U.S.Census Bureau 2023 American Community Survey 5-Year Estimates. Table C16001: Language Spoken at Home. This further confirms a very small number of patients who lack proficiency in English.

Spokane County Language Spoken at Home by Ability to Speak English

| Language | Estimate | % County Population | Speak English 'very well' | Speak English less than 'very well' | % Total Population who Speak Language less than 'very well' | % Population of Language Speakers who Speak English less than 'very well' |
|---|-----------------|----------------------------|----------------------------------|--|--|--|
| Total | 513,629 | | | | | |
| Speak only English | 474,921 | 92.5% | | | | |
| Spanish | 12,275 | 2.4% | 8,689 | 3,586 | 0.7% | 29.2% |
| Russian, Polish, or other Slavic languages | 7,807 | 1.5% | 4,381 | 3,426 | 0.7% | 43.9% |
| Other Asian and Pacific Island languages | 4,449 | 0.9% | 2,416 | 2,033 | 0.4% | 45.7% |
| Other Indo-European | 2,878 | 0.6% | 1,811 | 1,067 | 0.2% | 37.1% |
| Arabic | 2,223 | 0.4% | 1,229 | 994 | 0.2% | 44.7% |
| Vietnamese | 1,932 | 0.4% | 802 | 1,130 | 0.2% | 58.5% |
| German or other West Germanic languages | 1,625 | 0.3% | 1,452 | 173 | 0.0% | 10.6% |
| Other and unspecified languages | 1,774 | 0.3% | 1,309 | 465 | 0.1% | 26.2% |
| Tagalog (incl. Filipino) | 1,245 | 0.2% | 947 | 298 | 0.1% | 23.9% |
| Chinese (incl. Mandarin, Cantonese) | 1,057 | 0.2% | 528 | 529 | 0.1% | 50.0% |
| French, Haitian, or Cajun | 892 | 0.2% | 771 | 121 | 0.0% | 13.6% |
| Korean | 551 | 0.1% | 369 | 182 | 0.0% | 33.0% |

Kootenai County Language Spoken at Home by Ability to Speak English

| Language | Estimate | % County Population | Speak English 'very well' | Speak English less than 'very well' | % Total Population who Speak Language less than 'very well' | % Population of Language Speakers who Speak English less than 'very well' |
|---|----------|---------------------|---------------------------|-------------------------------------|---|---|
| Total | 167,933 | | | | | |
| Speak only English | 162,059 | 96.5% | | | | |
| Spanish | 3,565 | 2.12% | 2,747 | 818 | .49% | 22.95% |
| Russian, Polish, or other Slavic languages | 399 | .24% | 366 | 33 | .02% | 8.27% |
| Other Asian and Pacific Island languages | 487 | .29% | 319 | 168 | .10% | 34.49% |
| Other Indo-European | 293 | .17% | 257 | 36 | .02% | 12.29% |
| Arabic | 53 | .03% | 25 | 28 | .02% | 52.83% |
| Vietnamese | 61 | .04% | 34 | 27 | .02% | 44.26% |
| German or other West Germanic languages | 377 | .22% | 250 | 127 | .08% | 33.69% |
| Other and unspecified languages | 204 | .12% | 183 | 21 | .01% | 10.29% |
| Tagalog (incl. Filipino) | 93 | .06% | 62 | 31 | .02% | 33.33% |
| Chinese (incl. Mandarin, Cantonese) | 96 | .06% | 31 | 65 | .04% | 67.71% |
| French, Haitian, or Cajun | 206 | .12% | 173 | 33 | .02% | 16.02% |
| Korean | 40 | .02% | 34 | 6 | .00% | 15.00% |

2018-22 Washington State Cancer Incidence Report
All Races, Ages and Sexes Included

| | Cancer Cases | Incidence Rate per 100,000 | |
|------------------------|--------------|-------------------------------|------|
| Spokane County | 11,903 | 363.9 | .36% |
| Stevens County | 1,210 | 328.9 | .32% |
| Pend Oreille County | 401 | 342.2 | .34% |
| Lincoln County | 119 | 406.1 | .4% |

2. Determine the frequency with which LEP persons come into contact with our program.

Cancer Can't consulted Social Workers at Cancer Care Northwest, MultiCare and Providence about LEP contacts and found them to be very rare. There have been no LEP concerns raised from clients of the Cancer Can't transportation programs when conducting outreach.

3. Determine the importance of the program, activity or service to people's lives.

Transportation to and from medical appointments for seniors and individuals with disabilities is of great importance. The number of individuals with limited English proficiency is minimal in our service area but we continue to make resources available to serve this population in meeting these critical transportation needs.

4. Determine the resources available and cost. Cancer has the following resources for LEP persons:

- Cancer Can't contracts with ASAP Translation to provide interpretation services. Cost: \$13.75-\$17 per 15 minutes.
- Cancer Can't contracts with ASAP Translation for document translation. Documents can be translated into English, Russian, Vietnamese and Marshallese. Cost: \$.10-\$.30 per word.

All volunteers are trained during program onboarding to provide timely and reasonable language assistance, including on the use of the translation services.

Cancer Can't believes it has taken responsible steps to ensure quality access for LEP persons to its transportation programs and does not anticipate implementing any further measures to improve LEP access at this time but will continue to grow and build relationships with LEP providers and will make adjustments as needed.

Monitoring and Updating the LEP Plan. This plan is designed to be flexible and easily updated. Cancer Can't will follow the Title VI program update schedule for monitoring

and updating the LEP plan.

Each update should examine all plan components such as:

- How many LEP persons were encountered?
- Were their needs met?
- What is the current LEP population in the service area?
- Has there been a change in the languages needing translation services?
- Is there still a need for continued language assistance for previously identified programs? Are there other programs that should be included?
- Have available resources, such as technology and staff changed?
- Were there any complaints received?

Safe Harbor Provision

According to the US Department of Justice's (DOJ) Safe Harbor Provision, adopted by US Department of Transportation (DOT), a recipient of federal funds will provide written translation of vital documents for language when the LEP population constitutes five percent (5%) or 1,000 persons of the total population served by the agency. As of the 2019 ACS 5-year estimates, combined with the Cancer incident report, Cancer Can't has determined the LEP population is less than 1,000 persons of our total population served.

Transit-Related Committees, Councils and Boards

Title VI regulations require that the Title VI plan include a table depicting the membership of any transit-related non-elected committees, councils, and boards, broken down by race, and the process the agency uses to encourage the participation of minorities on such committees. Cancer Can't has no transit-related non-elected committees, councils, or boards.

Equity Analysis of Facilities

Title VI regulations require that the Title VI plan include an equity analysis if the agency has constructed a facility, such as a vehicle storage facility, maintenance facility, or operations center. Cancer Can't is planning to build a lodging facility, with the goal of opening in 2027, to provide accommodations for out-of-town cancer patients receiving treatment in Spokane. Please see the attached equity analysis for further details.

Форма жалобы Cancer Can't по Разделу VI

Cancer Can't не допускает дискриминации при предоставлении услуг на основании расы, цвета кожи или национального происхождения.

Если вам нужна помощь в заполнении этой формы, пожалуйста, сообщите нам.

Заполните и отправьте эту форму по адресу:

Cancer Can't
PO Box 336
Four Lakes, WA 99014

(Пожалуйста, печатными буквами или разборчивым почерком)

1. Имя заявителя

2. Адрес

3. Город, Штат, Почтовый индекс

4. Домашний телефон () _____ (Мобильный телефон) () _____

5. Электронная почта _____

6. Являетесь ли вы заявителем? ___Да ___Нет

Если нет, ваше имя _____

Отношение к заявителю _____

Телефон () _____ Мобильный () _____

Электронная почта _____

Знает ли заявитель, что вы подаете эту жалобу? ___Да ___Нет

7. Какое из следующих утверждений лучше всего описывает причину, по которой, по вашему мнению, произошла предполагаемая дискриминация? Выберите все подходящие варианты. Это было из-за вашей:

a. Расы

b. Цвета кожи

c. Национального происхождения

8. Дата предполагаемой дискриминации (месяц/день/год)

9. Опишите предполагаемую дискриминацию своими словами. Объясните, что произошло и кто, по вашему мнению, несет ответственность. Если необходимо больше места, используйте оборот формы.

10. Укажите имя, почтовый адрес, домашний телефон и мобильный телефон любого, кто был свидетелем предполагаемой дискриминации.

11. Какое решение вы считаете подходящим для вашей жалобы?

12. Пода ли вы эту жалобу в какое-либо другое агентство? ___Да ___Нет

Название агентства

Контактное лицо / Телефон агентства

13. Пожалуйста, подпишите ниже. Вы можете приложить любые письменные материалы или другую информацию, которую считаете важной для вашей жалобы.

Подпись заявителя

Дата (месяц/день/год)

В течение 15 рабочих дней с момента получения заполненной жалобы Cancer Can't подтвердит получение жалобы в письменной форме. В письме будет указана информация о шагах расследования и сроках разрешения. Если потребуются дополнительные материалы от заявителя, Cancer Can't запросит их предоставление в письменной форме для добавления к первоначальной жалобе. После завершения расследования заявителю будет отправлено итоговое письмо о разрешении ситуации.

По запросу будут предоставлены альтернативные форматы этого документа для людей, которым необходимы приспособления. Позвоните по номеру 509-731-3076.

Formulario de Queja de Título VI de Cancer Can't

Cancer Can't no discrimina en la prestación de servicios por motivos de raza, color u origen nacional.

Si necesita asistencia para completar este formulario, por favor háganoslo saber.

Complete y devuelva este formulario a:

Cancer Can't

PO Box 336

Four Lakes, WA 99014

(Por favor, escriba a máquina o con letra clara)

1. Nombre del demandante

2. Dirección

3. Ciudad, Estado, Código Postal

4. Teléfono de casa () _____ (Teléfono celular o móvil) () _____

5. Correo electrónico

6. ¿Es usted el demandante? ___ Sí ___ No

Si no, su nombre

Relación con el demandante

Teléfono () _____ Celular () _____

Correo electrónico _____

¿El demandante sabe que está presentando esta queja? ___ Sí ___ No

7. ¿Cuál de los siguientes describe mejor la razón por la que cree que ocurrió la supuesta discriminación? Seleccione todo lo que corresponda. ¿Fue debido a su:

a. Raza

b. Color

c. Origen Nacional

8. Fecha de la supuesta discriminación (mes/día/año)

9. En sus propias palabras, describa la supuesta discriminación. Explique lo que ocurrió y quién cree que fue responsable. Por favor, use el reverso de este formulario si necesita espacio adicional.

10. Proporcione el nombre, dirección postal, teléfono de casa y celular de cualquier persona que haya presenciado la supuesta discriminación.

11. ¿Cuál consideraría una resolución apropiada para su queja?

12. ¿Ha presentado esta queja ante alguna otra agencia? Sí No

Nombre de la agencia

Persona de contacto / Teléfono de la agencia

13. Por favor firme a continuación. Puede adjuntar cualquier material escrito u otra información que considere relevante para su queja.

Firma del demandante

Fecha (mes/día/año)

Dentro de los 15 días hábiles posteriores a la recepción de la queja completa, Cancer Can't reconocerá la recepción de la queja por escrito. La carta incluirá información sobre los pasos de investigación que se tomarán y un cronograma para la resolución. Si se necesita información adicional del demandante, Cancer Can't solicitará que dicha información se proporcione por escrito para anexarla a la queja original. Se enviará una carta final de resolución al demandante al completar la investigación.

A solicitud, se producirán formatos alternativos de este documento para personas que necesiten adaptaciones. Llame al 509-731-3076.

Mẫu Đơn Khiếu Nại theo Điều VI của Cancer Can't

Cancer Can't không phân biệt đối xử trong việc cung cấp dịch vụ dựa trên chủng tộc, màu da hoặc nguồn gốc quốc gia.

Nếu quý vị cần hỗ trợ để hoàn thành mẫu đơn này, xin vui lòng thông báo cho chúng tôi.

Điền đầy đủ và gửi lại mẫu đơn này tới:

Cancer Can't

PO Box 336

Four Lakes, WA 99014

(Vui lòng gõ máy hoặc viết rõ ràng)

1. Tên người khiếu nại

2. Địa chỉ

3. Thành phố, Bang, Mã Bưu điện

4. Số điện thoại nhà () _____ (Số điện thoại di động) () _____

5. Địa chỉ email

6. Quý vị có phải là người khiếu nại không? ___ Có ___ Không
Nếu không, Tên của bạn

Mối quan hệ với người khiếu nại

Điện thoại () _____ Di động () _____

Email _____

Người khiếu nại có biết rằng bạn đang nộp khiếu nại này không? ___ Có ___ Không

7. Điều nào sau đây mô tả tốt nhất lý do mà bạn tin rằng hành vi phân biệt được cho là đã xảy ra? Chọn tất cả những gì áp dụng. Có phải vì:

a. Chủng tộc

b. Màu da

c. Nguồn gốc quốc gia

8. Ngày xảy ra hành vi phân biệt được cho là (tháng/ngày/năm)

9. Bằng lời của bạn, hãy mô tả hành vi phân biệt được cho là đã xảy ra. Giải thích những gì đã xảy ra và ai mà bạn tin rằng chịu trách nhiệm. Vui lòng sử dụng mặt sau của mẫu đơn nếu cần thêm không gian.

10. Vui lòng cung cấp tên, địa chỉ gửi thư, số điện thoại nhà và số di động của bất kỳ ai đã chứng kiến hành vi phân biệt được cho là xảy ra.

11. Quý vị sẽ coi giải pháp nào là phù hợp cho khiếu nại của mình?

12. Quý vị đã nộp khiếu nại này đến bất kỳ cơ quan nào khác chưa? ___ Có ___ Không

Tên cơ quan

Người liên hệ / Số điện thoại của cơ quan

13. Vui lòng ký bên dưới. Quý vị có thể đính kèm bất kỳ tài liệu viết tay hoặc thông tin nào mà quý vị cho là liên quan đến khiếu nại.

Chữ ký của người khiếu nại

Ngày (tháng/ngày/năm)

Trong vòng 15 ngày làm việc kể từ khi nhận được khiếu nại đã hoàn tất, Cancer Can't sẽ xác nhận việc nhận khiếu nại bằng văn bản. Thư xác nhận sẽ bao gồm thông tin về các bước điều tra và thời gian dự kiến để giải quyết. Nếu cần thêm thông tin từ người khiếu nại, Cancer Can't sẽ yêu cầu thông tin đó được cung cấp bằng văn bản để đính kèm với khiếu nại gốc. Thư kết quả cuối cùng sẽ được gửi tới người khiếu nại khi kết thúc cuộc điều tra.

Theo yêu cầu, các định dạng thay thế của tài liệu này sẽ được cung cấp cho những người cần hỗ trợ. Gọi số 509-731-3076.

Title VI Site Equity Analysis
Cancer Can't Lodge Facility Site Selection

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Study Purpose

The purpose of this study is to analyze possible locations for the Cancer Can't Lodge, which is a multi-family residence that facilitates the temporary housing of adults and their families who are seeking or undergoing cancer treatment in Spokane, Washington, but do not live within a reasonable travel distance. This analysis is intended to ensure locations are selected without regard to race, color, or national origin and identify potential adverse human health or environmental activities on minority and/or low-income populations. Cancer Can't has identified a need to expand facilities to provide safe, reliable, and comfortable housing options at no cost for patients undergoing treatment in the Spokane area.

Cancer Can't provide transportation services to the greater Spokane area for adult oncology patients. Patients may be referred to oncology visits in the Spokane area from other Washington areas (Spokane Valley, Cheney, Colfax, Colville, Walla Walla, Pullman, Moses Lake, Tri-cities), Idaho (Post Falls, Coeur d'Alene, Sandpoint), and Montana (Missoula). The transportation program is partially funded with Federal Transit Administration (FTA) Section 5310 funds, passed through Spokane Transit Authority (STA), specifically to serve seniors and individuals with disabilities.

The Cancer Can't Lodge would be ideally located in Spokane County, which encompasses an area of approximately 1,781 square miles and includes approximately 544,300 residents. Cancer Can't maintains a volunteer driver pool of 80 individuals to transport patients. In November 2022, Cancer Can't's Board of Directors approved efforts to locate the project in the Spokane area. In July 2023, Cancer Can't purchased vacant land in Spokane for the location of the project. In January 2025, Cancer Can't completed Phase I Environmental Site Assessment (ESA) Report, with Phase II ESA Report being completed in June 2023. In August 2023, Cancer Can't completed the National Environmental Policy Act (NEPA) Environmental Assessment. This report is supplemental to previous reports to ensure that statutory and regulatory requirements of Title VI are met.

Title VI Compliance

Cancer Can't is committed to ensuring that no person is excluded from participation, or denied the benefits of its service on the basis of race, color, or national origin, according to Title VI of the Civil Rights Act. Cancer Can't current Title VI policies, pursuant to FTA C 4702.1B, are included in its Title VI Program, which also includes the steps for submitting a Title VI complaint.

According to Title 49 CFR Section 21.9(b)(3), "In determining the site or location of facilities, a recipient or applicant may not make selections with the purpose or effect of excluding persons from, denying them the benefits of, or subjecting them to discrimination under any program to which this regulation applies, on the grounds of race, color, or national origin; or with the purpose or effect of defeating or substantially impairing the accomplishment of the objectives of the Act or this part." In addition, 49 CFR part 21, Appendix C, Section (3)(iv) states, "The location of projects requiring land acquisition and the displacement of persons from their residences and businesses may not be determined on the basis of race, color, or national origin." As a subrecipient of STA, Cancer Can't is required to conduct a Title VI equity analysis to ensure neither of the possible site alternatives will cause a disparate impact in areas with a high minority population. Per guidance in FTA C 4702.1B, the analysis must:

- Include outreach to persons potentially impacted by the siting of the facility;
- Compare impacts of various siting alternatives;

- Determine if cumulative adverse impacts might result due to the presence of other facilities with similar impacts in the area; and occur before the selection of the preferred site.

Additionally, FTAs regulatory guidance includes requirements to analyze impacts on environmental justice for specific activities and policies to evaluate whether a policy or activity will have a disproportionately high and adverse effect on minority and low-income populations. Therefore, this equity analysis will also include impacts to low-income populations.

Methodology

The steps outlined in this report were performed to site the Cancer Can't Lodge project essential to support operations and evaluate the potential impacts. Cancer Can't first established preliminary criteria required for each site, and evaluated various potential sites based on these criteria. Second, the potential impacts on the surrounding community were identified based on the physical and operational characteristics of the proposed essential infrastructure. Third, an analysis was completed to anticipate impacts related to the construction and operation of the proposed facilities. Finally, the minority and low-income composition of the area was calculated and compared to that of Spokane County to determine if a disparate impact exists.

Siting Alternatives Analysis Criteria

Cancer Can't established the following criteria for the project:

1. Cost: The costs considered include the costs of purchasing and developing the property as well as operating costs.
2. Site Location: The site location considers the factors associated with where the site is located and the surroundings of the area that could impact the project location. Proximity to all major hospitals and grocery stores optimal siting criterion.
3. Property Ownership: Property ownership considers who owns the property and if the ownership could make siting the facilities more or less challenging.
4. Zoning Classification: The zoning classification is considered to ensure the site's use as a lodging facility is compatible with the permitted uses of the zoning district.

Site Descriptions

Cancer Can't reviewed various sites that potentially would meet the requirements of infrastructure to support the lodging facility and support cancer patients through oncology treatments. Below is a description of the sites reviewed:

Third Avenue Site

This site contains one parcel with approximately 1.8 acres of land located on the northeast corner of Second Avenue and South Arthur Street. Currently, there is a 6-floor hotel building constructed in 1973. The City of Spokane's current zoning and land use designation for the parcel is General Commercial, with similar uses on adjacent parcels. The land to the north of the site is office space, with retail located to the east and south. The interstate 90 route overpass is located to the west along with additional retail locations.

Mission Avenue Site

This site contains one parcel and is located on 2.69 acres of vacant land located on the northwest corner of Mission Avenue and North Blake Road. The City of Spokane Valley's current zoning of the parcel on

the site is Multi-Family Residential (MFR), and adjacent parcels are zoned Corridor Mixed Use (CMU), Single-Family Residential (SFR). The CMU zoned land to the north of the site includes residential, and the CMU zoned land to the west is the Summit Cancer Center. Land to the east and south of the site includes residential units.

[Mallon Avenue Site](#)

This site contains three adjacent parcels with approximately 0.54 acres of land located on the southwest corner of Mallon Avenue and Cedar Street and is located adjacent to residential housing. Currently, this site is vacant. The current zoning and land use designation of these sites are Office (O-35) with adjacent parcels also similarly zoned, that includes 12 two-to-four dwelling units.

[North Rim Lane Site](#)

This site contains one parcel and is located on 5 acres of vacant land located towards the end of North Rim Lane, near North Argonne Road. The City of Spokane's current zoning of the parcel on the site is Rural, along with similar zoning on adjacent parcels. The land around the site includes residential until.

Map 1: Site Locations Map



Individual Site Analysis

Each site was evaluated on the criteria established. Below is the evaluation:

Table 1: Individual Site Analysis

| | Third Ave Site | Mission Ave Site | Mallon Ave Site | North Rim Lane Site |
|-----------------------|---|--|--|--|
| Cost | The site would not be cost effective. The land is too large as well as the cost to remodel the previous hotel building. | The site would be cost effective. The land could be developed as needed and patients could access resources of the Summit Cancer Facility. | The site would be cost effective. The land could be developed as needed. | This site would not be cost effective. The cost of the land exceeds Cancer Cant's available funds. |
| Site Location | The proximity to major hospitals is within a reasonable distance. The site is surrounded by retail uses. | The proximity to major hospitals is not within a reasonable distance. The site is surrounded by complimentary uses and cancer facilities. | The proximity to major hospitals is ideal. The site is surrounded by complimentary residential uses. | The proximity to major hospitals is not sufficient for the project. |
| Property Ownership | Willing seller. | Willing seller. | Willing seller. | Willing donor. |
| Zoning Classification | The zoning classification, General Commercial, is compatible with adjacent land uses. | The zoning classification, Multi-Family Residential, is compatible with adjacent land uses. | The zoning classification, Office, is compatible with adjacent land uses. | The zoning classification, Rural, is compatible with adjacent land uses but not for the project. |

Site and Criteria Conclusions

After reviewing the properties, one site met Cancer Cant's criteria constraints for the lodging project. The cost of the property is within Cancer Cant's budget, and the property is within a zoning classification that would allow the site to be developed as needed. The proximity to major hospitals is key for the project to be successful and optimizes the resources of Cancer Cant's organization to patients, but also minimizes operating costs.

Equity Analysis

Census data was used to determine the racial and income composition of each site and the surrounding census tracts to compare demographics. The sources of data used are as follows:

- The Spokane County Scout tool was used to generate data for each of the potential sites.

- Total population data was collected from Census 2023 5-year American Community Survey data, Demographic and Housing Estimates (Table DP05).
- LEP (Limited English Proficiency) data was collected from Census 2023 5-year American Community Survey Data, Age By Language Spokane At Home By Ability to Speak English For the Population 5 years and Over table (Table C16001)
- Minority data was collected from the Census 2023 5-year American Community Survey Detailed Race table (Table B02001).
- Low Income data was collected from Census 2023 5-year American Community Survey Median Household Income in The Past 12 Months (Table B17021).

Third Avenue Site Demographic Characteristics

This site is located in City of Spokane, in the East Central Neighborhood. The site is located within Spokane County Census Tract 145, with a total population of 2,235 with 24.6% of residents in this tract classified as minority and 33.5% of individuals living below the federal poverty line. In Census Tract 145, 5.4% of people speak English “less than very well”, meaning that residents can be considered Limited English Proficient (LEP). The table below summarizes the population characteristics of the site and the surrounding census tracts.

Table 2: Third Avenue Site Demographics

| Third Avenue Site | | | | | |
|-------------------|---------------------|----------|----------|----------|----------------|
| Census Tract # | 145 (Site Location) | 31 | 30 | 32 | Spokane County |
| Total Population | 2,235 | 5,391 | 2,614 | 2,834 | 544,323 |
| % Minority | 24.6% | 11.6% | 28.0% | 12.6% | 16.2% |
| % Low Income | 33.5% | 22.5% | 25.7% | 21.6% | 12.2% |
| Median HH Income | \$44,655 | \$73,097 | \$53,686 | \$51,591 | \$73,513 |
| % LEP | 5.4% | 5.7% | 8.9% | 3.7% | 2.7% |

Mission Avenue Site Demographic Characteristics

This site is located in the City of Spokane within Census Tract 118, which has a total population of 5,750 with 9.5% of its residents classified as minority, and 15.1% of its residents living below the poverty line. In Census Tract 118, 1.8% of people speak English “less than very well”, meaning that residents can be considered Limited English Proficient (LEP). The table below summarizes the population characteristics of the site and the surrounding census tracts.

Table 3: Mission Avenue Site Demographics

| Mission Avenue Site | | | | | |
|---------------------|---------------------|----------|----------|----------|----------------|
| Census Tract # | 118 (Site Location) | 129.01 | 117.02 | 119 | Spokane County |
| Total Population | 5,750 | 2,969 | 8,388 | 5,551 | 544,323 |
| % Minority | 9.5% | 6.9% | 12.2% | 20.60% | 16.2% |
| % Low Income | 15.1% | 11.2% | 20.3% | 0.19% | 12.2% |
| Median HH Income | \$58,689 | \$66,985 | \$57,123 | \$59,918 | \$73,513 |
| % LEP | 1.8% | 1.0% | 2.4% | 2.6% | 2.7% |

Mallon Avenue Site Demographic Characteristics

This site is located in City of Spokane, in the West Central Neighborhood. The site is located within Spokane County Census Tract 24, with a total population of 3,396 with 23.8% of residents in this tract classified as minority and 39.5% of individuals living below the federal poverty line. In Census Tract 24, 3.9% of people speak English “less than very well”, meaning that residents can be considered Limited English Proficient (LEP). The table below summarizes the population characteristics of the site and the surrounding census tracts.

Table 4: Mallon Avenue Site Demographics

| Mallon Avenue Site | | | | | |
|--------------------|--------------------|----------|----------|----------|----------------|
| Census Tract # | 24 (Site Location) | 23 | 20 | 35 | Spokane County |
| Total Population | 3,396 | 4,710 | 3,756 | 2,910 | 544,323 |
| % Minority | 23.8% | 26.9% | 17.0% | 21.5% | 16.2% |
| % Low Income | 39.5% | 20.8% | 30.3% | 50.1% | 12.2% |
| Median HH Income | \$37,903 | \$54,458 | \$41,250 | \$16,308 | \$73,513 |
| % LEP | 3.9% | 3.9% | 7.5% | 2.8% | 2.7% |

North Rim Lane Site Demographic Characteristics

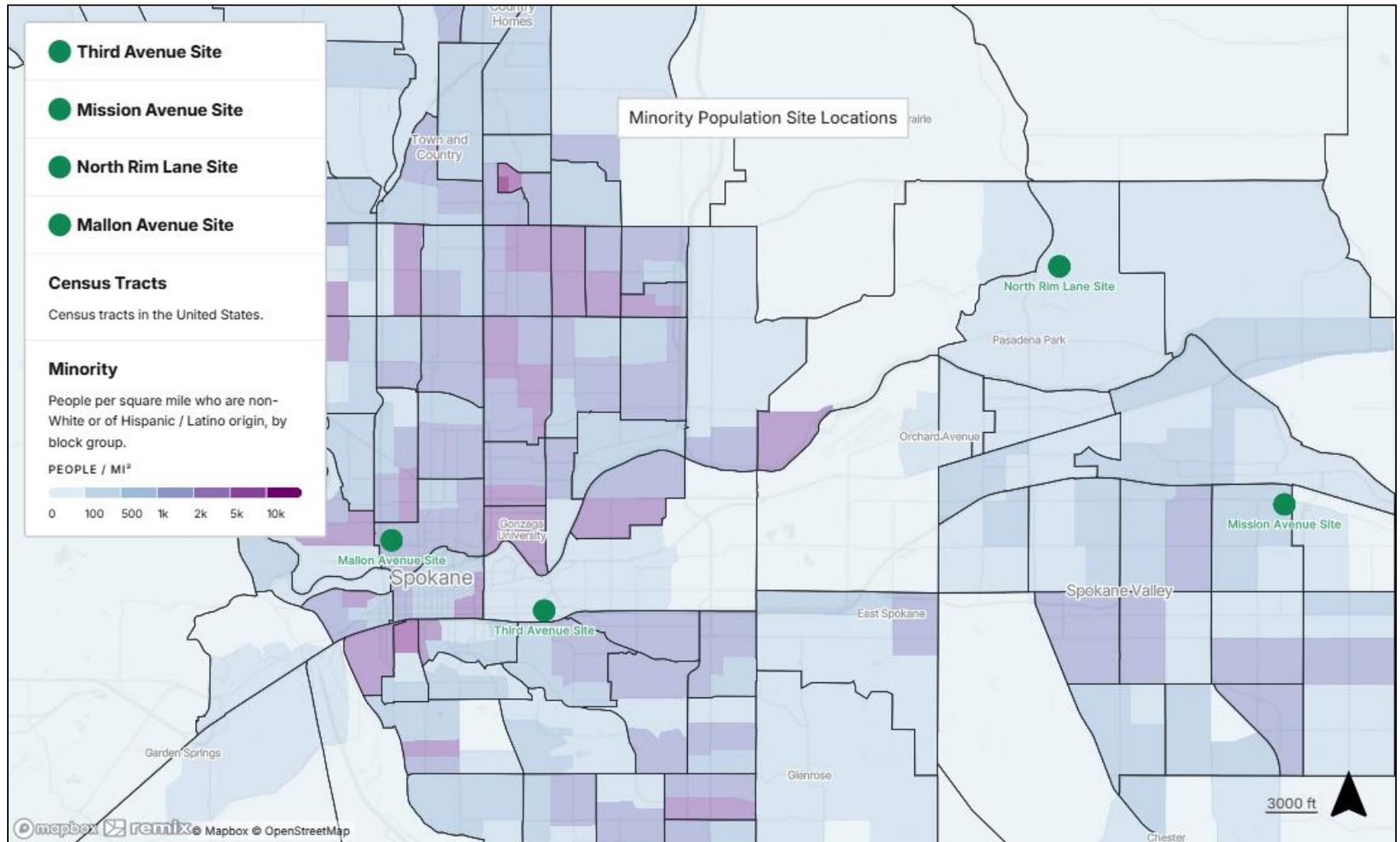
This site is located in the City of Spokane, within Census Tract 113.01. This tract has a total population of 3,945 with 10.6% of its residents classified as minority, and 4.7% of its residents living below the poverty line. In addition, 3.1% of residents speak English “less than very well”, meaning that residents can be considered Limited English Proficient (LEP). The table below summarizes the population characteristics of the site and surrounding census tracts.

Table 5: North Rim Lane Site Demographics

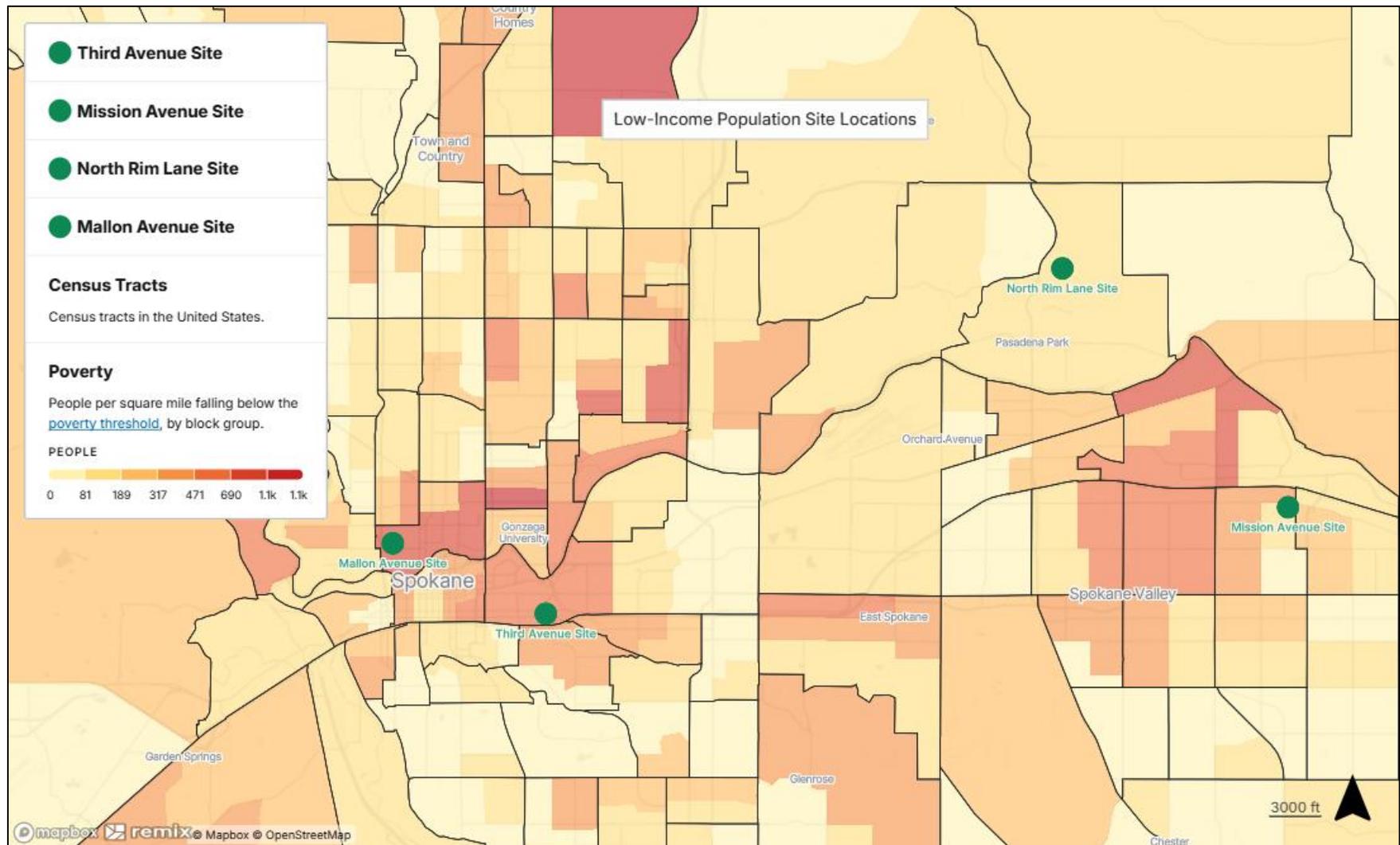
| North Rim Lane Site | | | | | |
|---------------------|------------------------|----------|----------|----------|----------------|
| Census Tract # | 113.01 (Site Location) | 113.02 | 114 | 102.04 | Spokane County |
| Total Population | 3,945 | 5,175 | 6,139 | 2,781 | 544,323 |
| % Minority | 10.6% | 18.2% | 16.6% | 4.0% | 16.2% |
| % Low Income | 4.7% | 9.6% | 10.9% | 7.2% | 12.2% |
| Median HH Income | \$110,098 | \$98,851 | \$82,410 | \$87,065 | \$73,513 |
| % LEP | 3.1% | 3.6% | 1.6% | 1.4% | 2.7% |

Site Demographic Maps

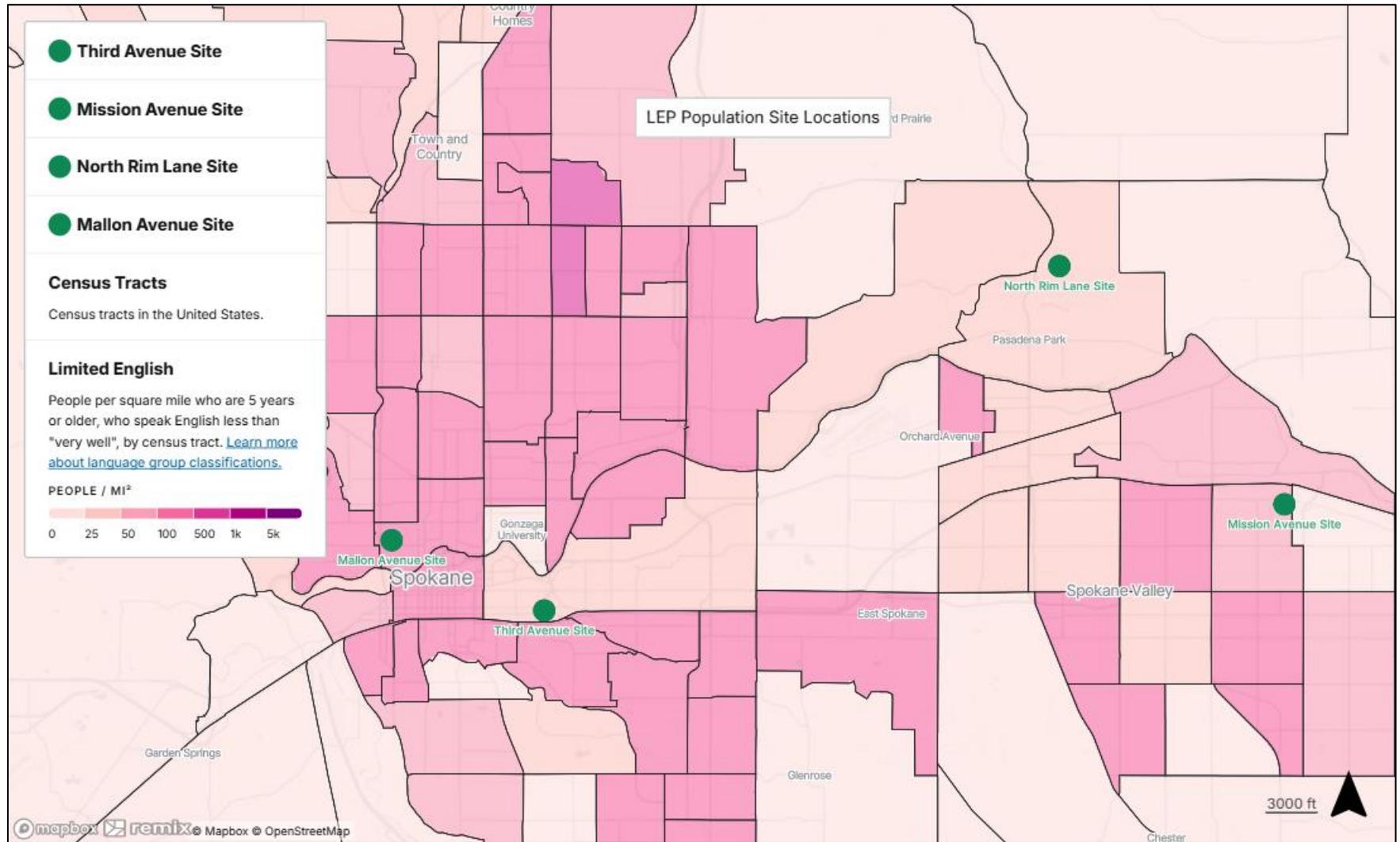
Map 2: Minority Population Site Locations



Map 3: Low-income Population Site Locations



Map 4: LEP Population Site Locations



Impact Analysis

The scale of the impacts of infrastructure for the lodging project and operations will depend heavily on where the facility is sited. The impact analysis will identify the potential impacts based on the proposed needs, then consider the cumulative impacts of similar uses in the area. Each site will evaluate noise, air, visual and traffic impacts.

- **Traffic Impacts** – The traffic impacts are based on the existing traffic conditions, traffic generated from the project.
- **Air Impacts** – The air impacts are based on existing traffic from vehicles and generated by the project.
- **Noise Impacts** – The noise impacts are based on vehicles entering and exiting the site, a majority of activities will be conducted indoors and will not be audible outside of the facility.
- **Visual Impacts** – The visual impacts are based on the aesthetics of the site selected including the parking area, landscaping, and vehicles entering and existing the site.

Table 6: Impact Analysis

| | Third Ave Site | Mission Ave Site | Mallon Ave Site | North Rim Site |
|---------|---|---|---|--|
| Traffic | There would be no increase in traffic in the surrounding area of the proposed site. The site is served by principal arterial routes (2 nd and 3 rd Ave) and minor arterial routes (Sprague Ave and Aurthur St.) | There would be an increase in traffic conditions that would occur due to the project. The site is served by an urban minor arterial on Mission Ave. | There would be an increase in traffic conditions that would occur due to the project. The site is served by a minor arterial route to the south (Broadway Ave.), and a principal arterial route to the east (Maple St.) | There would be an increase in traffic conditions that would occur due to the project. The site is served by a rural principal arterial route to the east (Argonne Rd.) |
| Air | The site would not experience an increase in air impacts due to existing sources of pollution. There are very few residential units near the site that would be impacted. | The site would experience an increase in air impacts in addition to the existing sources of air pollution. The site is adjacent to residential units. | The site would experience an increase in air impacts in addition to the existing sources of air pollution. The site is adjacent to residential units. | The site would experience an increase in air impacts in a rural area. The site is adjacent to few residential units. |
| Noise | The site would not experience a higher level of noise impact that is already generating the noise levels. There are very few residential units near the site that would be impacted. | The site would experience higher levels of noise due to developing the vacant site. Operations would not contribute additional noise already generated by surrounding uses. | The site would experience higher levels of noise due to developing the vacant site. Operations would not contribute additional noise already generated by surrounding uses.. | The site would experience higher levels of noise due to developing the vacant site. There are very few residential units near the site that would be impacted. |
| Visual | The visual impacts will not be impacted due to previous and surrounding uses. | If the site is developed, the site would result in a visual improvement of the site as it is currently vacant land. | If the site is developed, the site would result in a visual improvement of the site as it is currently vacant land. | If the site is developed, the site would result in a visual improvement of the site as it is currently vacant land. |

Analysis Conclusion

The review and selection of these sites for Cancer Can't's lodging project will have no cumulative adverse impacts to the surrounding neighborhood.

Third Avenue Site

The site population demographics for the area show higher proportions of minority, low income and limited English populations, however, the majority of the population is located far from the parcel. The previous land use was for a hotel which supports the lodging project use. Due to the size of the property and existing building, the cost of remodeling to meet the project's needs, operate, and maintain would present a higher cost than Cancer Can't would be able to support.

Mission Avenue Site

The site population demographics for the area show higher proportions of low-income populations, however, the surround uses include Summit Cancer Center which would be a resource for patients utilizing the lodging project. Due to the location of the property not being within proximity to major hospitals, this would not meet the project's needs and would present higher operating and transportation costs for the organization.

Mallon Avenue Site

The site population demographics for the area show higher proportions of minority, low income and limited English populations as compared to the County. Cancer Can't will be developing this vacant property, causing no disproportionate burden or disparate impact on this site, and no mitigation is necessary.

Cancer Can't has made efforts to engage with neighboring properties and community stakeholders to gather feedback and ensure the project would not negatively impact the surrounding area. Contact was made with the owner of My Fresh Basket, a nearby food and grocery store, who expressed strong enthusiasm for having a project like this in the neighborhood. Contact was also made with the owner of Uprise Brewing, a nearby restaurant, who was equally supportive. Contact has been attempted to the owner of the single-family home adjacent to the property; however, the owner could not be reached, as the home is a rental. In addition, Cancer Can't consulted with all oncology hospitals and clinics in Spokane, including Cancer Care Northwest, Providence, MultiCare, and Summit Cancer Centers who expressed support for the lodging project. All property acquisitions are approved by the Board of Directors and by the Lodging Project Committee (Attachment A).

North Rim Lane Site

The site population demographics for the area show higher proportions of limited English populations as compared to the County. Due to the location of the property not being within proximity to major hospitals, this would not meet the project's needs and would present higher operating and transportation costs for the organization.

Site Selection Conclusion

The selection of the Mallon Avenue site for essential infrastructure to support the lodging project was chosen based on the opportunity to purchase property within reasonable proximity to major hospitals and is considered optimal to accommodate future growth of the project. The selection of the sites allows Cancer Can't to continue to provide assistance and resources to oncology patients by reducing capital costs and operating in a manner that is responsible use of public funds that contribute to the

project. The development of the property will be designed in a manner that will consider and reduce possible impacts. The site was not chosen in regard to race, color, or national origin. The site chosen is located in a zone that is appropriate for the site's use as lodging facility.

Attachment A

cancer CAN'T

Be a **LIGHT** in the fight.

Wednesday April 20th, 2022 @ 6:30pm
Spokane Club 1002 W Riverside Ave, Spokane, WA 99201

PRESENT

The following directors, marked as present next to their names, were in attendance at the meeting and did constitute a quorum of the full board:

Present Absent Rebecca Van Kuelen
 Present Absent Sarah Kuney
 Present Absent Rick Dahmen
 Present Absent Amber Williams
 Present Absent Sally Swartz
 Present Absent Danielle Vaughan
 Present Absent Vicki Dodson
 Present Absent Karen Riva
 Present Absent Dr. Rajeev Rajendra
 Present Absent Amanda Zaharra
 Present Absent Joyce Cameron
 Present Absent Lisa Shawen

1) Call to Order and Welcome

- **Becky calls meeting to order**

2) Review and/or Modify Agenda

- **Agenda reviewed & no modifications needed**

3) Meeting Minutes from 1.24.22

- **Danielle reviews minutes. Rick motions to approve, Sarah 2nds, all in favor, motion passes unanimously.**

- 4) **Treasurers Report**
 - Danielle motions to approve treasurer report, Raj 2nds, all in favor, motion passes unanimously
- 5) **Update from Emily**
 - **Transportation Program**
 - i. We have already blown away our yearly projections and its only April. We have 50 volunteer drivers, 27 of which were brought in during Q1 2022
 - ii. Emily has been working a ton on this program and its time to look into hiring an intern or another employee.
 - iii. We might be considered for more grants if we can show we are filling this transportation need and going into the red doing so.
 - iv. We will look into possible internships
 - **Gas Card Program**
 - i. We should consider cutting back a little on giving gas cards out due to high gas prices and also out thriving transportation program
- 6) **Black & White Gala Event Update**
 - Settlers Creek was not fully honest about all-inclusive components and poor weather potential cost issues
 - We voted to move the event to the Convention Center and it will be cheaper
 - We offered to help Settlers Creek rebook the dates and we could recoup that \$10,000 deposit and were met with some arrogance
 - Becky will reach out soon and cancel and attempt to get the deposit back
 - Becky suggested having aerialist at the Convention Center event, Danielle & Rick suggested Mimes
 - We are at \$72,000 in sponsorships as of now and 478 tickets sold!
- 7) **Lodging Project Update –**
 - We found a piece of land in the Kendall Yards area, it's a 4 lot plot that is already zoned as multi-unit housing \$850,000
 - We need to get a feasibility study done
 - We need a commercial appraisal done
 - We would like to have a Bargain Sale agreement in which the seller will carry the loan, and the interest payments would be a tax write off for them, and Cancer Cant would make the principal payments.
 - Cody Coombs of Block House Life has offered to donate the plans to us to use in our project
 - SOK who we already approved a bid from to design this project can do edits to these plans as they are needed
 - Becky (Lisa) motions to allow the lodging and building committee to make a Bargain Sale agreement offer to purchase the land in Kendall Yards following a feasibility study and the hiring of a realtor and lawyer that are familiar with a Bargain Sale agreement, with the expectation that we will have to have an emergency board meeting to discuss the counter offer. Sarah 2nds, all in favor, motion passes unanimously
- 8) **Idaho Business License**
 - We do not need to have a business license in Idaho
- 9) **Accounting Firm**
 - Becky's mom has been doing the accounting up to now
 - Danielle motions to hire an accounting firm, Sarah 2nds, all in favor, motion passes unanimously
 - Rick might have a person we can reach out about this

10) Hiring

- **Mica is stepping down**
- **Rick motions to find a replacement for Mica, Danielle 2nds, all in favor, motion passes unanimously**
- **We need to start moving towards hiring an executive director**

11) New Business

- **Manpreet spoke with Becky about the idea of Cancer Can't having patient representative's in order to help local cancer treatment center to get more trial drugs. Lisa had a few questions about this as she is familiar with the process to get trial drugs into treatment centers. Becky will put them into contact with each other.**

MEETING ADJOURNED

cancer CAN'T

Be a **LIGHT** in the fight.

Monday November 21, 2022 @ 6:30pm

Zoom Meeting

PRESENT

The following lodging committee members, marked as present next to their names, were in attendance at the zoom meeting and did constitute a quorum:

Present Absent Rebecca Van Kuelen

Present Absent Sarah Kunev

Present Absent Rick Dahmen

Present Absent Danielle Vaughan

Present Absent Joyce Cameron

Present Absent Jim Quigly

1) Call to Order and Welcome

- Becky calls meeting to order

2) Lodging Project Update

- Becky provided an update to the committee regarding a four-lot parcel in the Kendall Yards area, currently zoned for multi-unit housing. The listed price is \$850,000.
- The committee submitted an offer of \$600,000. On 11/17/22, the realtor responded with a counteroffer of \$700,000.
- Jim (Kimmel Hagood Real Estate) advised that \$700,000 is above market value and recommended a counteroffer of \$635,000. Rick concurred, stating he was confident the seller would accept this amount.
- Rick moved to counter at \$635,000. Sarah seconded the motion. The motion passed unanimously.
- Meeting adjourned